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General Information

● Age

Minimum 18 years and maximum 22 years.

Note— Upper age relaxation of 5 years for SC/ST and 3 years for OBC (non-creamy) candidates **is applicable only if posts are reserved for them.**

● Educational Qualification

10 + 2 passed with Maths and Physics from an education board recognised by Council of Boards for School Education (COBSE).

● Selection Procedure

The selection of candidates is based on an all India order of merit based on their performance in Stage-I, II, III & IV (explained in detail below) and meeting the laid down medical standards during medical examination and number of vacancies available for the post. Clearing of Stage-I, II, III, IV and satisfactory performance in training is compulsory for recruitment in ICG. All candidates will be compulsorily subjected to identity check prior commencement of the examination of Stage- I, II, III of CGEPT. The identity check will include verification / matching of following at all four stages of selection procedure :

The details of various stages of CGPET examination are as follows :

(A) Stage-I : (Computer Based Examination)

(i) **Document verification ('Provisionally Pass' or 'Fail') :** At Stage-I candidate's identity will be checked against the details filled by the candidate in online application. The candidates will be required to bring following documents for verification while reporting at their respective examination centre :

(aa) Valid original Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) as submitted/uploaded in the online application.

(ab) 01 Coloured printout of E-admit card (black & white print out not allowed).

(ac) 02 in no. passport size colour photograph with similar facial features as uploaded in the online application.

(ad) **For SC/ST applicants only :** Original caste certificate and 02 photocopy of self-attested SC/ST certificate, original train/bus ticket, cancelled cheque leaf for NEFT payment and travel form downloaded from website for claiming TA.

Note— The details of candidate (Name, Father's name, DoB, etc.) mentioned in online application & E-admit card is to be matched with the Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) uploaded by the candidate in the online application. Any discrepancy in Name/DoB/Identity card no./Photograph/Father's name in the above documents with respect to information in the online application & E-admit card will lead to cancellation of candidature. It is to be noted that no other document will be checked at Stage-I and it's only a preliminary basic document verification. The detailed document verification will be carried out at Stage-II and Stage-III as per the rules mentioned in succeeding paragraphs.

(ii) **Biometric Recording.** Candidates whose identity is verified with the original document will undergo biometric recording at Stage-I. The biometric data captured at Stage-I will be matched and recaptured and verified at subsequent stages *i.e.*, Stage-II, Stage-III & Stage-IV.

(iii) The candidate has to take following tests depending on post applied :

Post Applied	Written Test	Passing Marks	Remarks
Navik (GD)	Section (I+II)	30 + 20 = 50 (UR/EWS/OBC) 27 + 17 = 44 (SC/ST)	Passing in section I and II separately is compulsory

(iv) The details of various section of written exam are as follows :

S.I.	Name of Examination	Details of Examination	Subject wise Allocation of Questions	Passing Marks	Syllabus
(i)	Section I	Maximum Marks—60 Time—45 mins. Total No. of Questions—60	Maths—20 Science—10 English—15 Reasoning—10 GK—5	30 (UR/EWS/OBC category) 27 (for SC/ST category)	Class 10 th Syllabus
(ii)	Section II	Maximum Marks—50 Time—30 mins. Total No. of Questions—50	Maths—25 Physics—25	20 (UR/EWS/OBC category) 17 (for SC/ST category)	Class 12 th Maths & Physics Syllabus

Note—

- (aa) The question paper for section I & II will be objective type with four options. The candidate has to choose the correct option.
- (ab) There is no negative marking.
- (ac) The detailed syllabus for section I & II is available on ICG website.

Normalisation of Marks : In order to rationalise the marks scored by candidates appearing in different shifts in an objective manner through a statistical method, before declaration of result, marks scored by candidates will be normalised as per the following formula :

$$M_{ij} = \frac{M_i^g - M_q^g}{M_{i_i} - M_{i_q}} (M_{ij} - M_{i_q}) + M_q^{gm}$$

- (B) STAGE-II :** Based on the performance in the Computer Based Online Examination, a merit list will be prepared and provisional E-admit card for Stage-II will be issued as per the vacancies available and ratio decided by ICG. If the candidate is shortlisted for Stage-II then he will be required to upload additional documents as mentioned at Para 7(e) in the notice of exams. E-admit card for Stage-II will not be generated till the additional documents are uploaded by the candidates within a time period as mentioned on ICG website. Failure to upload the additional documents within the time frame promulgated by ICG will lead to cancellation of candidature. The duration of Stage-II will be from 1 to 2 days and will be conducted at the centre as allocated to a candidate in the provisional E-admit for Stag-II. Stage-II involves following test which are only qualifying in nature *i.e.*, either provisionally Pass or Fail :

- (i) **Assessment / Adaptability Test :** Biometric verified candidates will undergo OMR based written examination. The result will be announced after an hour of conduct of examination. Those who qualify this test will only proceed for the next phase of examination *i.e.*, PFT.
- (ii) **Physical Fitness Test (Provisionally Pass or Fail) :** Candidates undergoing PFT will do so at their own risk. All candidates are advised to be in possession of sport rig (Shoe, T-shirt, Trouser etc). The PFT consists of :

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| <p>(aa) 1.6 Km run to be completed in 7 minutes.</p> <p>(ab) 20 Squat ups (Uthak Baithak).</p> <p>(ac) 10 Push-up.</p> | } | <p>All three test of PFT are to be carried out in continuity without any break. Any break in the three test will lead to failing the PFT</p> |
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- (iii) **Document verification (Provisionally Pass or Fail) :** All the information provided in the online application has to match with all the original documents like grade X/XII/Diploma mark sheet/photo Identity card/caste certificate/individual subject and aggregate marks percentage. Any mismatch inconsistency/error with the information provided in the application form with the documentation respect to “name, date of birth, parent’s name, subjectwise marks/percentage/CGPA can applicable, validity of documents, caste certificate details etc.” will lead to failure in document verification and the candidature will be cancelled. Applications with blurred photograph, signature, uploaded documents and thumb impression will be rejected during document verification. If proper photograph is not uploaded by a candidate, his candidature will be cancelled. The clarity of images in uploaded documents are mandatory. Any discrepancy or anomaly in clarity of images of uploaded documents in the online application will lead to cancellation of candidature. The documents uploaded are to be legible, readable and complete or else, the candidature will be rejected. **The date of issue of all documents has to be the closing date of application or any date prior to closing date of application. The validity of all the uploaded documents has to be at least up to stipulated date. In case of any mismatch of information provided in the application form, document uploaded (at online application Stage-I and II) and original documents produced for physical verification at Stage-II then the candidature will be cancelled. Any false declaration in the online application will lead to cancellation of candidature.**

- (iv) **Recruitment Medical Examination :** The medical officer will assess the candidates for medical fitness as per laid down medical standards and declare them fit/unfit. Candidates declared unfit who wish to appeal will be referred to any designated appeal medical centre. Such candidates are to report to the appeal medical centre within a maximum period of 21 days from the date of recruitment medical examination which has declared them unfit. No other Medical fitness certificate other than that of the specialist opinion in a military hospital is admissible during appeal medical. The appeal medical examination will be considered as final and the candidate will have no right for further appeal at any other or same hospital again.

- (C) **Preparation of Final Merit List for Stage-III** : ICG will carry out the re-verification (in the absence of candidates) of documents submitted by candidates and only those candidates will be considered for merit preparation who will qualify the document verification and declared fit in initial/appeal medicals. All India merit list will be prepared based on marks scored by candidate in Stage-I and number of available vacancies. The tie-Breaking Rule in Merit, in case of two or more candidates having the same marks in Stage-I, is as follows (wherever tie is broken next stage will not be preceded :
- (aa) Candidate scoring more marks in Section-I.
- (aa) Candidate older in age will be higher in merit.
- (D) **STAGE-III** - Based on the performance in Stage-I & Stage-II, an all India merit list will be prepared and E-admit card for Stage-III will be issued as per the vacancies available and ratio decided by ICG. The duration of Stage-III is 1 to 2 days. Stage-III involves following :
- (i) **Document verification (Provisionally Pass or Fail)** : All the information provided in the online application has to match with all the original documents like grade X/XII/Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport)/caste certificate/individual subject and aggregate marks/percentage. Any inconsistency in all the documents and application with respect to 'name, date of birth, parent's name, subjectwise marks/percentage/CGPA (as applicable), validity of documents, caste certificate details etc.' will lead to failure in document verification and the candidature will be cancelled. **The date of issue of all documents has to be the closing date of application or any date prior to closing date of application.** The validity of all the uploaded documents has to be at least up to stipulated date. **The candidate can be fail in document verification in Stage-III even if the candidate is declared 'provisionally pass' during document verification at Stage-II. In case of any mismatch of information provided in the application form, document uploaded (at online application Stage-I and II) and original documents produced for physical verification at Stage-III then the candidature will be cancelled. Any false declaration in the online application will lead to cancellation of candidature. Common reasons for rejection during Document verification can be checked at.**
- (ii) **Pre-Enrollment Medicals at INS Chilka** : Final Medical Examination {Review Medicals as part of Final Medical (Provisionally Pass or Fail) of all selected candidates will be done at INS Chilka. Candidates, who are not found medically fit in the final medical examination at INS Chilka, will NOT be enrolled for training. 'An Appeal' is permitted for medically unfit candidates after the final enrolment medical examination at INS Chilka, INS Kalyani and will be given an opportunity to appeal against the findings if they so desire at a Military Hospital as decided/at discretion by the Coast Guard or as decided/at discretion by INS Chilka. The candidate will travel to the selected Military Hospital and back on their own expense for Appeal Medical Examination.
- (iii) **Submission of original document, police verification and other associated forms** : All candidates are to submit original documents, police verification forms and other associated forms along with the E-admit card of Stage-III. Candidates should be in possession of police verification from either place of domicile or place of present residence which should have been obtained after the last date of submission at application form. Candidates without the verified police verification reports or reports with adverse comments will not be eligible for enrollment. The format for the police verification form can also be downloaded from the website :
- (D) **STAGE-IV** : The candidates who clear Stage III and stand in merit as per the vacancies available will be provisionally shortlisted for training at INS Chilka. The candidates are to submit all the original documents and verification of all original documents through Boards/Universities/State government will be carried out by Indian Coast Guard. Candidate will be terminated from service if the documents are reported as not genuine by respective Boards/Universities/State government.
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